



# RECORD OF PROCEEDINGS

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**BOARD OF EDUCATION  
BOARD ROOM, DISTRICT OFFICE  
MINUTES OF MEETING  
September 9, 2019 (Business Session Meeting)**

A Business Session Board Meeting of the Elizabeth School District was held on September 9, 2019, in the Board Room, District Office.

## **1.0 CALL TO ORDER**

President Carol Hinds called the Business Session BOE Meeting to order at 6:02 p.m.

## **2.0 ROLL CALL:**

The following BOE Directors were present:

Director Paul Benkendorf

Director Carol Hinds

Director Dee Lindsey

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, Technology Director Marty Silva, and Elizabeth High School Teacher Leanne Cook

## **3.0 PLEDGE OF ALLEGIANCE**

President Carol Hinds led the audience in the Pledge of Allegiance.

## **4.0 EDUCATION SHOWCASE**

No Education Showcase

## **5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION**

A motion was made to approve the agenda.

Motion moved by Director Benkendorf

Motion seconded by Director Lindsey

## **ROLL CALL:**

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Dee Lindsey - aye

The motion carried 3-0

## **6.0 APPROVAL OF MINUTES**

**6.1** A motion was made to approve the minutes from the August 26, 2019, Elizabeth Schools Board of Education meeting.

Motion moved by Director Lindsey

Motion seconded by Director Benkendorf

## **ROLL CALL:**

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Dee Lindsey - aye

The motion carried 3-0



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**6.2** A motion was made to approve the minutes from the September 3, 2019, Elizabeth Schools Board of Education Special meeting.

Motion moved by Director Lindsey

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Dee Lindsey - aye

The motion carried 3-0

### **7.0 COMMUNICATIONS**

#### **7.1 Elizabeth High School March 2020 GT Trip to Washington DC**

Elizabeth High School teacher Leanne Cook handed out a list of upcoming events geared towards postsecondary options at the High School. On September 18, Dr. Mark Montgomery will be speaking at the Elizabeth High School, the presentation is titled "Thinking Ahead: College or Other Options?".

Cook presented seeking approval for a March 2020 GT trip to Washington DC. The trip dates would be March 11-15, 2020 and is open to GT and other students with a maximum of 20 students being able to attend. The idea is for students to be able to see things they may not see on an average trip to Washington DC. The Pentagon, The National Institute of Health, Arlington, National Cathedral, and Udvar-Hazy Air and Space Museum at Dulles Airport are among these places. Cook has teamed up with the domestic division of EF Tours, Explore America, to make this trip happen. The cost would be approximately \$1430.

#### **7.2 Technology Update**

Technology Director, Marty Silva, shared the results of the tech survey conducted at the end of the school year. Some of the questions asked in the survey are; how teachers and students use technology in the classroom, how technology is used to assess student learning, how technology is used for professional productivity and what, based on the teacher's experience, is the current state of technology and support. 142 responses were received and 104 of those came from teachers. Overall the responses were positive and showed that technology has improved over time.

#### **7.3 Financial Update**

Director of Finance Ron Patera reviewed checks over \$5,000 which includes typical monthly expenses. There were also payments for curriculum, hardware, security equipment, athletic uniforms, the HVAC project, concrete repair, and insurance premiums.

Financial statements represent activity through the end of July or 8.33% through the new fiscal year. General funds revenues after charter allocations are at 4.55% and expenditures are at 6.97%. Since the financial statement reflects revenues and expenses for the month of July there is not much activity in other funds.

#### **7.4 Superintendent Update**

Elizabeth High School has set their graduation date for May 16, 2020. District calendars have been updated and reposted to the district website.

On the most recent tax bills from Elbert County, two separate mill levies have been combined into a single line item on the bill and the school district would like to see those separated out. Superintendent Bissonette has met informally with County Commissioners, the County Treasurer and the County Assessor on this topic. County officials are supportive of the goal of enabling tax payers to see how much they are paying for the school tax they approved and are working to see if any changes can be made.



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The state accreditation system uses two communication tools to convey how well districts, schools and students are doing on established academic measures. These tools are called the District or School Performance Framework and are driven by Colorado State Law and the Colorado Department of Education (CDE) rules. The frameworks look at three areas; what students know, what students have learned, and post-secondary and workforce readiness. The preliminary results of the CDE District Performance Framework show that the Elizabeth School District is ranked 4<sup>th</sup> highest in the Denver metro area. The Board will approve the CDE ratings at a future BOE meeting and the State Board of Education will finalize the frameworks in December.

### 8.0 PUBLIC PARTICIPATION

No public participation

### 9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.4.

Motion moved by Director Benkendorf

Motion seconded by Director Lindsey

#### ROLL CALL:

Director Paul Benkendorf - aye

Director Carol Hinds - aye

Director Dee Lindsey - aye

The motion carried 3-0

#### 9.1 New Hires/Re-Hires

Kelsie Layle, Sped Para, RCE

Virginia Diaz, Bus Para, Transportation

Katie Klossner, Director of Communications, Supt.

Amy Land, Asst. Teacher, SHE/PS

#### 9.2 Employment Separations

Sharla Benkendorf, Sped Para, EHS

#### 9.3 Substitutes

Cindy Russell, Classified Substitute

Julie Reese, Substitute Teacher

Elizabeth Gordon, Substitute Teacher

Amy Kerchner, Classified Substitute

Stephanie Kearl, Substitute Teacher and Classified Substitute

Kelly Mendez, Substitute Teacher

Joshua Ulseth, Substitute Teacher

Mike Elder, Substitute Custodian

Amanda Clayman, Substitute Teacher

Jessica Serrano, Classified Substitute

Jennifer Tobler, Substitute Teacher

Karilyn Surratt, Substitute Teacher

Maria Saucedo, Substitute Teacher

Nancy Mowers, Substitute Teacher

#### 9.4 Monthly Financial Report

### 10.0 ACTION ITEMS

**10.1** A motion was made to approve the Elizabeth High School March 2020 GT trip to Washington DC.





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Motion Moved by Director Lindsey  
Motion Seconded by Director Benkendorf

**ROLL CALL:**

Director Paul Benkendorf - aye  
Director Carol Hinds - aye  
Director Dee Lindsey - aye

The motion carried 3-0

**11.0 DISCUSSION ITEMS**

**11.1** Candidate meet and greet plans/timing

Discussion was had regarding the planning of a candidate meet and greet. A venue and timing will be researched along with ideas to help aid in the discussion at the event.

**12.0 BOE PLANNING**

The next regular Board of Education meeting is scheduled for September 23, 2019, at 6 p.m.

\*\*\*Director Lindsey will be video conferencing.\*\*\*

**13.0 EXECUTIVE SESSION**

No executive session

**14.0 ADJOURNMENT**

The regular board meeting adjourned at 7:26 p.m.

Respectfully Submitted,

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Carol Hinds, President

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Dee Lindsey, Vice President

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Paul Benkendorf, Secretary

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Cary Karcher, Treasurer

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Richard Smith, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook